

Kelsale-cum-Carlton Parish Council
Finance Report - September 2025

List of Payments and Receipts for Approval

As at 22nd September 2025 (2025-2026)

Bank Balances (at 31/08/25)			22/09/2025
Current Account	16,735.96		16,293.44
Deposit Account	71,861.02		71,861.02
Total	88,596.98		88,154.46

PAYMENTS LIST FOR APPROVAL

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
56	Agreed Expenditure	08/09/2025		Unity Trust Current		Utility	FTL Electrical	Z	440.00	0.00	440.00
57	Grounds Maintenance	08/09/2025		Unity Trust Current		Maintenance	Melvin Mann	Z	120.00	0.00	120.00
58	Parish Clerk	08/09/2025		Unity Trust Current		Email Addresses	DB IT Support	Z	49.00	0.00	49.00
59	Earmarked Funds	08/09/2025		Unity Trust Current		TENS licence	Mrs M Backhouse	Z	21.00	0.00	21.00
60	Financial & Regulatory	08/09/2025		Unity Trust Current	DD	Bank charges	Unity Trust Bank	Z	6.00	0.00	6.00
61	Parish Clerk	08/09/2025		Unity Trust Current	DD	Pension	NEST	Z	92.74	0.00	92.74
62	Parish Clerk	08/09/2025		Unity Trust Current		Salary	Mrs M Backhouse	Z	1089.08	0.00	1089.08
63	Parish Clerk	08/09/2025		Unity Trust Current		Salary	HMRC	Z	89.00	0.00	89.00
64	Parish Clerk	08/09/2025		Unity Trust Current		NIC Contribution	HMRC	Z	411.81	0.00	411.81
65	Agreed Expenditure	08/09/2025		Unity Trust Current	DD	Utility	e-on Next	L	9.31	0.47	9.78
66	Councillor	08/09/2025		Unity Trust Current		Reimbursement	Cllr Revell	S	39.16	7.83	46.99
67	Technology & communication	17/09/2025		Unity Trust Current		Website hosting	Melbek Technology Ltd	S	120.00	24.00	144.00
68	Agreed Expenditure	22/09/2025		Unity Trust Current		Dog waste bin emptying	East Suffolk Services	S	117.00	23.40	140.40
69	Technology & communication	22/09/2025		Unity Trust Current		Scribe Licence	Scribe (Starboard Systems Ltd)	S	345.60	69.12	414.72
70	Earmarked Funds	24/09/2025		Unity Trust Current		Bonfire insurance	Community Action Suffolk	Z	300.16	0.00	300.16
Total									3,249.86	124.82	3,374.68

RECEIPTS LIST FOR NOTE

Voucher	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
11	Income	19/09/2025		Unity Trust Current		Advertising Revenue	Sue Barker Mobile Therapy	Z	25.00	0	25.00
12	Income	19/09/2025		Unity Trust Current		Advertising Revenue	Alan Ross Removals	Z	75.00	0	75.00
Total									100.00	0.00	100.00

INTERNAL TRANSFER

Voucher	Amount	From	To	Date
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Signed (Chairman).....

Date:.....