

Kelsale cum Carlton Parish Council

21 Ferry Road, Orford, IP12 2NR, Telephone: 07595757380

E-mail: clerk@kelsalecumcarlton-pc.gov.uk

www.kelsalecarlton-pc.gov.uk

SUMMONS

Notice is hereby given that the Meeting of the Kelsale-cum-Carlton Parish Council will be held on Wednesday 25th March 2026 at 7.00pm in the Committee Room, Kelsale Village Hall

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND.

Welcome to Members of the Public: -

Democratic Quarter-Hour/Public Question Time - Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public, whilst welcome to join/listen to the meeting, may not take part in the meeting itself.

Reports from Suffolk County and East Suffolk Council Representatives

AGENDA

1. To receive apologies for absence
2. To accept apologies for absence
3. To record absence without apologies
4. To receive Councillors Declarations of Interest
5. To consider any Dispensations
6. To consider the Approval of the draft minutes of the Parish Council meeting held on Wednesday 25th February 2026.

Parish Clerk

7. Parish Clerk's Report
8. Clerk's Report on urgent decisions -
9. Matters Arising from the Parish Clerk's Report
10. **Matters Arising from the Parish Council meeting held on Wednesday 25th February 2026.**
 - 10.1 Power Projects – ACTION: Updates on power projects. Clerk to liaise with Cllr Gwynne regarding Sizewell C manoeuvres.
 - 10.2 Kelsale Village Hall proposals – ACTION: Clerk to give the go ahead for the forecourt design.
 - 10.3 Layby – ACTION: Cllr Revell to make some bollards to place in the layby.
 - 10.4 Carlton Meres – ACTION: Clerk to email the Highways Team.
 - 10.5 Speaker for the APM – Refreshments etc for the evening.
 - 10.6 20's Plenty – ACTION: Cllr Ransome to write an article for the Community News regarding the 20mph proposals.
 - 10.7 East Green Corner – ACTION: Clerk to contact the Highways Team confirming the go ahead for the signage.
11. **Parish Council Matters:**
 - 11.1 To re-adopt the Financial Regulation.
12. **Planning Matters**
 - 12.1 Planning Report
 - 12.2 New planning applications since the last meeting

DC/25/4730/FUL – Town Farm, Town Farm Lane, Kelsale-cum-Carlton, IP17 2RJ
Change of use of land to B8 (storage) – to enable expansion of existing B8 premises approved under DC/23/1966/FUL (presented to the Council at the meeting in February, re sent to PC on 11/03/26)

DC/26/1115/TCA - The Old Manor House, Bridge Street, Kelsale-Cum-Carlton, IP17 2PG
Group of Hornbeam (TG1 on plan) - Fell

The tree works are proposed to stop the influence of the tree(s) on the soil below building foundation level and provide long term stability.to
Old School House, Dennys Lane, Kelsale, IP17 2PD

Notifications:

13. **Financial Matters**

13.1: Financial Statement since February meeting

To approve the financial statement and authorise payments.

13.2: To sign and approve the bank statements and bank reconciliation (February)

13.3: To note the asset register.

13.3: To note the Internal Control Statement.

14. To receive reports from Portfolio Holders and Liaison Representatives

15. Items for consideration for inclusion on the next agenda:

16. **Correspondence**

17. To consider excluding the public and press - no considerations necessary

18. Excluded item – there are no excluded items

19. **The next Meeting will be held on 29th April 2026 at 7.00pm in the Committee Room, Kelsale Village Hall.
The Annual Parish Meeting is to be held on the 1st April 2026 at 7pm in the Main Hall, Kelsale Village Hall.**

Signed: *Marie Backhouse* Clerk to the Council

Dated: 18th March 2026