

Kelsale cum Carlton Parish Council

21 Ferry Road, Orford, IP12 2NR, Telephone: 07595757380

E-mail: clerk@kelsalecumcarlton-pc.gov.uk

www.kelsalecarlton-pc.gov.uk

SUMMONS

Notice is hereby given that the Meeting of the Kelsale-cum-Carlton Parish Council will be held on Wednesday 29th April 2026 at 7.00pm in the Committee Room, Kelsale Village Hall

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND.

Welcome to Members of the Public: -

Democratic Quarter-Hour/Public Question Time - Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public, whilst welcome to join/listen to the meeting, may not take part in the meeting itself.

Reports from Suffolk County and East Suffolk Council Representatives

AGENDA

1. To receive apologies for absence
2. To accept apologies for absence
3. To record absence without apologies
4. To receive Councillors Declarations of Interest
5. To consider any Dispensations
6. To consider the Approval of the draft minutes of the Parish Council meeting held on Wednesday 25th March 2026 and the draft minutes of the Annual Parish Meeting held on the 1st April 2026.

Parish Clerk

7. Parish Clerk's Report
8. Clerk's Report on urgent decisions -
9. Matters Arising from the Parish Clerk's Report
10. **Matters Arising from the Parish Council meeting held on Wednesday 25th March 2026 and the APM held on the 1st April 2026.**
 - 10.1 Power Projects – ACTION: Updates on power projects.
 - 10.2 Layby – ACTION: Cllr Revell to make some bollards to place in the layby.
 - 10.3 20's Plenty – ACTION: Cllr Ransome to await comments from the article in the Community News regarding proposed areas for 20mph.
 - 10.4 Benches – ACTION: Cllr Ransome and Cllr Holden to undertake a survey of the benches.
 - 10.5 Skate Park - ACTION: To discuss this comment presented at the APM.
11. **Parish Council Matters:**
 - 11.1 To re-adopt the Finance & Governance Risk Assessment
 - 11.2 Kelsale Village Hall – any updates
12. **Planning Matters**
 - 12.1 Planning Report
 - 12.2 New planning applications since the last meeting
DC/26/1283/VOC – Carlton Park Industrial Estate, Ronald Lane, Kelsale-cum-Carlton
Variation of condition No 29 of DC/21/5742/OUT = Outline – Erection of 10 no. commercial units consisting of Class E (offices, light industrial and cafes), B2 (general industrial) and B8 (storage and distribution) with access, layout and landscaping to be considered – We are seeking to revise the wording of Condition 29 to permit flexibility in the floor areas vertically within the approved outline building footprints.
To change the condition wording from:

The hereby approved development shall provide the following (maximum) floor space and uses in respect of each approved building:

To:

The hereby approved development shall provide the following (maximum) footprint and uses in respect of each approved building.

DC/26/1013/FUL – Kelsale Place Cottage, Main Road, Kelsale-cum-Carlton, IP17 2RD

To return the property to its historic 2 cottages with internal alterations and extension to smaller north cottage to make it more suitable for modern use. Two storey side and rear extension with small single storey rear extension.

DC/26/1498/TPO – Sycamore Lodge, 9 Church Close, Kelsale-cum-Carlton, IP17 2PA

1 no. Sycamore (1 on plan) – Fell

DC/26/1385/FUL – 1386/LBC – Beech Tree Farm, East Green, Kelsale-cum-Carlton, IP17 2PH

Replacement windows and doors in oldest part of building. Replacement window in contemporary extension. Installation of roof light in extension. Internal alterations in extension.

Notifications:

13. **Financial Matters**

13.1: Financial Statement since March meeting

To approve the financial statement and authorise payments.

13.2: To sign and approve the bank statements and bank reconciliation (March)

13.3: To note the AGAR form.

13.3: To note the End of Year Accounts

13.4: Contribution to the Village Hall expenses

13.5: To approve the annual insurance premium

14. To receive reports from Portfolio Holders and Liaison Representatives

15. Items for consideration for inclusion on the next agenda:

16. **Correspondence**

Resident – unacceptable behaviour on the recreation ground

Resident - trees on the recreation ground

Resident – footpaths and planning application

17. To consider excluding the public and press - no considerations necessary

18. Excluded item – there are no excluded items

19. **The next Annual General Meeting will be held on 27th May 2026 at 7.00pm in the Committee Room, Kelsale Village Hall.**

Signed: *Marie Backhouse* Clerk to the Council

Dated: 22nd April 2026