

Kelsale cum Carlton Parish Council

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SUMMONS

Notice is hereby given that the Meeting of the Kelsale-cum-Carlton Parish Council will be held on Wednesday 29th July 2026 at 7.00pm in the Main Hall, Kelsale Village Hall

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND.

Welcome to Members of the Public: -

Democratic Quarter-Hour/Public Question Time - Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public, whilst welcome to join/listen to the meeting, may not take part in the meeting itself.

Representatives from the Church to provide an update on the Church restoration.

Reports from the Suffolk County and East Suffolk Council Representative

AGENDA

1. To receive apologies for absence
2. To accept apologies for absence
3. To record absence without apologies
4. To receive Councillors Declarations of Interest
5. To consider any Dispensations
6. To consider the Approval of the draft minutes of the Parish Council meeting held on Wednesday 24th June 2026.

Parish Clerk

7. Parish Clerk's Report
8. Clerk's Report on urgent decisions -
9. Matters Arising from the Parish Clerk's Report
10. **Matters Arising from the Parish Council meeting held on Wednesday 24th June 2026.**
 - 10.1 Power Projects – ACTION: Updates on power projects.
 - 10.2 20's Plenty – ACTION: Responses from Community News article.
 - 10.3 Benches – ACTION: Cllr Ransome and Cllr Holden to undertake a survey of the benches.
 - 10.4 Trees – ACTION: Cllr Buttle & West to obtain quotes for the felling of 2 trees on the recreation ground.
11. **Parish Council Matters:**
 - 11.1 To re-adopt the Subject Access Request Form, Subject Access Policy, and the Subject Access Procedure. To adopt the General Reserves Policy.
 - 11.2 Kelsale Village Hall – any updates
 - 11.3 Spinney Pocket – trees, and branches.
 - 11.4 Neighbourhood Watch - update
12. **Planning Matters**
 - 12.1 Planning Report
 - 12.2 New planning applications since the last meeting
DC/26/2399/VOC – Town Farm, Town Farm Lane, Kelsale, IP17 2RJ
Variation of Condition Nos 11 and 12 of DC/25/4730/FUL – Change of use of land to B8 (storage), to enable expansion of existing B8 premises approved under DC/23/1966/FUL – operational hours.
DC/26/2299/FUL – 3 – 4 Oak Cottage, Dorley's Corner, Kelsale-cum-Carlton, IP17 2QZ

Rebuild of side single storey extension including 0.5m enlargement to front & replacement Treatment Plant.

13. **Financial Matters**

13.1: Financial Statement since June meeting

To approve the financial statement and authorise payments.

13.2: To sign and approve the bank statements and bank reconciliation (June)

13.3: To note the summary report for the 1st Quarter of the financial year 2026-27

13.4: To note the External Audit report.

14. To receive reports from Portfolio Holders and Liaison Representatives

15. Items for consideration for inclusion on the next agenda:

16. **Correspondence**

Resident – removal of the glass banks and the clothing bank

Carlton Meres – notification of use by Sizewell C

17. To consider excluding the public and press - no considerations necessary

18. Excluded item – there are no excluded items

19. **The next Parish Council Meeting will be held on 26th August 2026 at 7.00pm in the Committee Room, Kelsale Village Hall.**

Signed: *Marie Backhouse* Clerk to the Council

Dated: 22nd July 2026