

Kelsale cum Carlton Parish Council

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SUMMONS

Notice is hereby given that the Meeting of the Kelsale-cum-Carlton Parish Council
will be held on Wednesday 28th October 2026 at 7.00pm
in the Main Hall, Kelsale Village Hall

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND.

Welcome to Members of the Public: -

Democratic Quarter-Hour/Public Question Time - Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public, whilst welcome to join/listen to the meeting, may not take part in the meeting itself.

Reports from the Suffolk County and East Suffolk Council Representative

AGENDA

1. To receive apologies for absence
2. To accept apologies for absence
3. To record absence without apologies
4. To receive Councillors Declarations of Interest
5. To consider any Dispensations
6. To consider the Approval of the draft minutes of the Parish Council meeting held on Wednesday 30th September 2026.

Parish Clerk

7. Parish Clerk's Report
8. Clerk's Report on urgent decisions -
9. Matters Arising from the Parish Clerk's Report
10. **Matters Arising from the Parish Council meeting held on Wednesday 30th September 2026.**
 - 10.1 Power Projects – ACTION: Updates on power projects. Clerk to email Sizewell C regarding updates on Road Closures being placed on Satnavs.
 - 10.2 Benches – ACTION: Cllr holden to circulate some suitable picnic benches for selection. Cllr Revell to contact the family regarding the bench at the Church.
 - 10.3 Trees – ACTION: Cllr Revell to speak with Cllr West regarding the tree on the recreation ground. Clerk to contact resident re request for tree planting, copy in Cllr Holden and tree warden.
 - 10.4 Bonfire & Firework Event – ACTION: Clerk to contact the two volunteers from the Sizewell C Community Fund to inform them of the details of the event.
 - 10.5 Website – ACTION: Cllr O'Neill and Cllr Stacey to research the website possibilities and report back to the Council.
11. **Parish Council Matters:**
 - 11.1 To re-adopt the GDPR Risk Assessment.
 - 11.2 Kelsale Village Hall – any updates, forecourt and junction.
 - 11.3 Meeting dates for 2027.
 - 11.4 Emergency Plan
12. **Planning Matters**
 - 12.1 Planning Report
DC/26/3619/P3Q – Boundary Farm, East Green, Kelsale-cum-Carlton, IP17 2PH
Change of use of agricultural barn located within the central Boundary Farm Complex, to 2no. residential dwellings.
 - 12.2 New planning applications since the last meeting

13. **Financial Matters**
 - 13.1: Financial Statement since September meeting
To approve the financial statement and authorise payments.
 - 13.2: To sign and approve the bank statements and bank reconciliation (September)
 - 13.3: To note the quarterly accounts to the end of September.
 - 13.4: To consider/amend the draft budget ahead of approval in November.
14. To receive reports from Portfolio Holders and Liaison Representatives
15. Items for consideration for inclusion on the next agenda:
16. **Correspondence**
Resident – tap on the recreation ground
17. To consider excluding the public and press - no considerations necessary
18. Excluded item – there are no excluded items
19. **The next Parish Council Meeting will be held on 25th November 2026 at 7.00pm in the Committee Room, Kelsale Village Hall.**

Signed: *Marie Backhouse* Clerk to the Council

Dated: 21st October 2026